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## AN UPDATE FROM FOGLER RUBINOFF REGARDING COVID-19

To our Fogler Rubinoff Community,

As we all continue to adjust to the rapidly changing news around COVID-19, the health and safety of our employees, clients, and those in our broader community remain a priority. We are taking cues from public health officials about prudent steps to protect everyone, and **effective March 18th, 2020 lawyers and staff will be primarily working remotely until further notice**. We are implementing our business continuity plan to ensure our people will remain safe while our clients continue to be well served.

### What This Means For You

We anticipate that our delivery of legal services will move forward without interruption. As mentioned in our previous communication, we have been preparing our technology systems and staff to ensure continuity of service in the face of unexpected events. All employees have access to their electronic mail, telephone messaging systems, electronic files, and everything else needed for a seamless transition to our remote environment. All of our accounting, conflicts search and related systems remain fully operational and secure. Additionally, we will continue to maintain a skeleton staff at our office to ensure that we promptly handle physical mail, facsimiles and inquiries of that nature.

On behalf of the entire Fogler Rubinoff team, please stay safe, be well, and please do not hesitate to contact us with any questions.

Michael Slan  
Managing Partner, Fogler, Rubinoff LLP